

REVENUE BUDGET OUTTURN 2016/17
Appendix B -Carry Forward Budgets requested for 2017/18

DESCRIPTION OF REASON FOR CARRY FORWARD	New Requests for Carryforwards at Month 8	New Requests for Carryforwards at 3rd Qtr	New Requests for Carryforwards at Closure	TOTAL CARRY FORWARD AMOUNT	EXPLANATION
Chief Executive					
Corporate Projects					
Commercialisation Project	95,000			95,000	Due to complexities of the project, the business case has taken longer to develop. (To investigate the methods by which the council can generate revenue income through an arms length company or similar structure and proceed to establish that structure so that it may benefit from traded services. For example to consider how it might generate revenue income from its capital and land holdings. The working assumption is that this will be achieved via housing provision at market rents through an arms-length company. If approved, this proposal then continues into a capital bid for 17/18).
Strategic Priorities Fund			47,000	47,000	Budget provision of £104k was approved for the Strategic Priorities Fund in 2016/17, of which a total of £57k was allocated to successful investment bids. It is requested that the remaining £47k go towards a new allocation of £100k for 2016/17.
Vacancy Control			53,000	53,000	The £192k over-achievement of the vacancy control savings target is due to a greater level of posts held vacant as managers considered alternative options for service delivery. It is requested that £53k of this budget is carried forward and transferred to the Strategic Priorities Fund in 2016/17.
Customer Services Directorate					
Refuse Service					
AFM Expenditure Provision			11,400	11,400	£11,400 is requested to be carried forward to meet the remaining cost of the fixed term Technical Waste Officer post from April 2017 to January 2018.
On Street Parking					
Lines and Signs		42,000		42,000	Progress in commissioning works identified from the lines and signs audit has not been as expected this year due to the long term absence of the relevant officer responsible and other staff resources in the Strategic Planning Team being focused on progressing the Local Plan.

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Finance, Policy and Governance					
Internal Audit					
SIAS			11,300	11,300	The number of billable days of internal audit work delivered was less than the original plan due to resourcing issues. It was agreed at the FAR Committee of 22/03/2017 that 40 days would be carried forward to 2017/18.
Legal Services					
Learning and Development			10,300	10,300	The carry forward request relates to the remainder of Legal Practice Course fees covering the period to June 2018. The budget for the full course fee of £15,300 was transferred from the ring fenced Learning & Development budget in 2016/17.
MSU					
Document Management Scanning		20,000		20,000	The carry forward requested is to fund the digitalisation of historic contract documentation, which is due to be sent for scanning in April and May. The back scanning of legal title deeds is almost complete, with the last batch of legal deeds to be digitally archived before the end of the financial year.
Other Consultants			10,000	10,000	The carry forward is requested for additional consultancy services to ensure the successful implementation of the new Uniform system. The implementation was delayed and is expected to be completed by July 2017.
Area Committees					
Area Committee Grants	48,700		800	49,500	Following the cycle of Area Committee meetings in December and March there were a number of grant applications received there is expected to be budget which will be carried forward due to a number of factors: number of applications and the amounts requested are less than the what is available; grants which have been awarded will require the groups to meet certain criteria before being released; the cool off period will go into the new financial year.

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Planning Housing and Enterprise Directorate					
Building Control					
Other consultants		19,500		19,500	Following a successful migration by one authority, the migration of the 6 remaining authorities onto the single IT platform has commenced. NHDC's building control service migration aims to be complete by May 2017. The remaining £19.5k budget will be used, if required, to facilitate the migration.
Planning Policy					
Consultants for the introduction of CIL	27,000		60,000	87,000	Following submission of the Local Plan, work will commence on the viability of the Council introducing a Community Infrastructure Levy (CIL). A rough estimate from 2015/16 of the potential return from a CIL based upon the currently submitted Local Plan is circa £1 million, with 5% kept by NHDC to cover administration, upto 25% going to Parishes/ Neighbourhoods, and the remainder being spent on infrastructure (HCC and NHDC).
Planning Projects					
Consultants for extending boundary of Chilterns Area	20,000			20,000	Budget for extending the Chiltern Area of Natural Beauty will need to be carried forward again to 2017/18. The decision on whether this work takes place is with Natural England, the application has been submitted by the Chilterns Conservation Board on behalf of NHDC and the Board is waiting to hear their decision on whether the application has been successful. Officers will continue to track progress and engage positively with the Chilterns Conservation Board and Natural England on how this proposal is progressed. No timeline has been given by Natural England when they will process the application. Should the application be successful then work on extending the boundary will commence.
Economic Development Officer		52,000		52,000	The Council appointed its Economic Development officer on 01 December 2016. The carry forward together with the reserve will be used to facilitate the adopted Economic Development Action Plan.

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Churchgate		52,500		52,500	The budget has not yet been called upon, but it is proposed to keep it available in the event that it is needed.
Highways Parking consultants			12,900	12,900	A review of the Council's parking strategy is underway, phase 1 has been completed and is being implemented, and phase 2 is progressing. The carry forward requested is to allow the completion of this work.
Private Sector Housing					
Consultants			38,700	38,700	Request to carry forward budget for energy projects; £25.2k to fund stock condition. It is proposed that this amount is carried forward to enable the Council's participation in the County led "Warmer houses project". The aim of the project is the installation of energy efficient measures for low income households living in the district's private sector. £13.5k funds the provision of housing market information and it is proposed this amount is carried forward to provide some capacity to review the potential implications of legislative changes such as the Housing & Planning Act, and the Homelessness reduction bill, as well as the ongoing impact of welfare reform.
Careline					
Marketing, general fund		10,000		10,000	The re-commissioning of the Herts Careline website was scheduled to take place in Qtr. 4 of 2016/17. However, this has been delayed until Qtr. 1 of 2017/18 in order to reflect the emergent Hertfordshire County Council Assistive Technology Strategy which is expected to be ratified by HCC in April 2017 and endorsed by the Health and Wellbeing Board in June 2017. This Strategy is expected to emphasize the importance of communication, particularly as regards seamless referrals from social workers to Herts Careline - the new website will facilitate this
TOTAL	190,700	196,000	255,400	642,100	